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CLIENT BILL OF RIGHTS

Clients/students receiving Speech and Language Services will have:

- The **Right** to be treated with dignity and respect,
- The **Right** that services be provided without regard to race, ethnicity, gender, age, religion, national origin, sexual orientation, or disability,
- The **Right** to know the name and professional qualifications of the person providing services,
- The **Right** to personal privacy and confidentiality of information to the extent permitted by law,
- The **Right** to know, in advance, the fees for services, regardless of the method of payment,
- The **Right** to receive a clear explanation of evaluation results; to be informed of potential or lack of potential for improvement; and to express their choices of goals and methods of service delivery,
- The **Right** to accept or reject services to the extent permitted by the law,
- The **Right** that service will be provided in a timely and competent manner, which includes referral to other appropriate professionals when necessary,
- The **Right** to present concerns about services and to be informed of procedures for seeking their resolution,
- The **Right** to accept or reject participation in teaching, research, or promotional activities,
- The **Right**, to the extent permitted by the law, to review information contained in their records, to receive explanation of record entries upon request, and to request correction of inaccurate records,
- The **Right** to adequate notice of and reasons for discontinuation of services; an explanation of these reasons, in person, upon request; and referral to other providers if so requested.

The rights belong to the person or persons needing services. For sound legal or medical reasons, a family member, guardian, or legal representative may exercise these rights on the person's behalf.